

INTERNAL AND EXTERNAL ADVERTISEMENT

The Mpumalanga Regional Training Trust is an accredited training provider in the Province. Its mandate is to develop the Human Resources base of the Mpumalanga Province via the provision of experiential, technical, hospitality and tourism, entrepreneurship and life skills training. Applications are invited from suitable and qualified candidates for the below vacant positions:

QUALITY ASSURANCE MANAGER

Peromnes Grading system – P5

Remuneration: Market Related

Qualification Requirements: Bachelor's Degree in engineering/ Education/ Business or Quality Management. *3 to 5 years' experience in Quality Assurance or related role.
Skills/Competencies Required*Quality Assurance and Management Systems, e.g. ISO 9000 *Skills development and management of SETAs. *Strategic Management *Financial Management *Human Resources Management *Project Management skills *Communications skills *Stakeholder management skills *Negotiation skills *Organising, Coordination and Alignment *Leadership skills *Competency to deal with Complex Contexts and Situations *Advanced Problem Solving Skills *Valid Drivers' Licence **Key performance areas:***Facilitate accreditation, programme approval and extension of scope for all training programmes within MRTT in line with SETA requirements. *Advise Management on Trade specific requirements. *Register Skills programmes with relevant SETAs as per client specifications* Induct employees of MRTT on Quality Assurance policies, systems and procedures. * Facilitate registration of Assessors and moderators within MRTT. *Facilitate moderation of all accredited training programmes within MRTT. *Monitor and evaluate the implementation of training programmes to ensure alignment with SETA criteria. *Monitor and evaluate the implementation of work place training of learners placed in various companies to ensure compliance with SETA requirements. *Ensure that RPL assessments are conducted in line with SETA requirements. *Manage sub-contractor quality outputs. *Monitor compliance of MRTT Sub-Programmes to Safety, Health and Environmental policies, procedures and legislative requirements. *Prepare QA requirements for orders and subcontracts within the project quality strategy. *Plan, schedule and execute Special Project quality audits in line with SETA requirement. *Plan, schedule and execute internal quality Assurance audits in line with SETA requirements. *Compile Quality Assurance Audit findings report and present it to management for action. *Manage Human Resources within the Quality Assurance department.

Applications must be submitted on the Prescribed Application form for employment, obtainable on the organization website at www.rtrtrust.co.za. A recently updated, comprehensive CV, ID-

document and Driver's license should accompany the fully completed and signed form. Please ensure that you submit your CV and documents in one folder.

Failure to submit all the requested documents as well as applications received late will result in the application not being considered.

Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, an evaluation certificate must accompany it from the South African Qualification Authority (SAQA).

Correspondence will be limited to short-listed candidates only. Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification).

All shortlisted candidates for Management posts will be subjected to a technical competency exercise and generic managerial competencies using the mandated DPSA competency assessment tools that intends to test relevant technical elements of the job. The logistics of which, will be communicated by the entity.

Successful candidates will be appointed on a probation period of 3 (three) months. The successful candidate will be expected to sign a performance agreement.

If you have not been contacted within 30 days after the closing date of this advertisement, please accept that your application was unsuccessful.

Applications to:

The Human Resource Manager

or hand delivered to

Private Bag X7288
Witbank
1035

N4 Highway
Schonland drive
5 Moses Kotane
eMALAHLENI
1035

E-mail: recruitment@rttrust.co.za

Enquiries: Mr. AD Mnisi

Tell: [013] 656 0857 / [013] 656 0875

Mpumalanga Regional Training Trust is an equal opportunity and affirmative action employer, women and people living with disabilities are encouraged to apply. The entity reserves the right not to make any appointment to the above post.

Closing date: 20 February 2026

No applications received after the closing date shall be considered. Communication will only be entered into with shortlisted candidates. If you do not receive correspondence within 30 days from closing date, you should consider your application to be unsuccessful.

Mpumalanga Regional Training Trust reserves the right not to make appointment.