



# MPUMALANGA REGIONAL TRAINING TRUST

Mpumalanga Regional Training Trust (MRTT) is an accredited training provider in the Province. Its mandate is to develop the Human Resources base of the Mpumalanga Province via the provision of experiential, technical, hospitality, tourism entrepreneurship and life skills training. MRTT is inviting applications from suitable candidates for the position of Chief Executive Officer. The successful candidate will report directly to the Chairperson of MRTT Board of Directors.

## CHIEF EXECUTIVE OFFICER (Five years fixed term performance contract)

Remuneration: A highly competitive market-related package

**Minimum requirements:** • A Postgraduate Qualification in Commercial and Business Administration • A minimum of 15 years' General Management experience, of which 10 years' must have been at Executive Management in construction and/or, Engineering and/or, Hospitality and Tourism • The candidate should have extensive experience and a solid track record in Training and Development • The ideal candidate should have excellent interpersonal skills (written & verbal) • Strategic Management skills • Financial Management • Human Resources Skills • Project Management • Negotiation Skills • Planning and Co-ordination skills • Leadership skills • Ability to deal with multiple complex situations simultaneously • Good verbal and written communication skills • Presentation skills • A valid driver's license • Conceptual skills • Knowledge of the Construction • Engineering Industry and Hospitality and Tourism • PFMA • Public Service Act • Companies Act • King IV and Treasury Regulations • Practical Government Expenditure Procedure and Service Delivery.

**Key performance areas:** • Provide strategic direction of MRTT by forecasting and deciding on the type, quality and quantity of service to be rendered by MRTT as well as the population of the Mpumalanga Province based on the evaluation of training needs analysis surveys and other economic information • Negotiate with various SETAs, Government and other key parties, both National and Provincial level, on the need for additional training funds, and capacity required to meet the Mpumalanga Regional Training Trust • Set and achieve annual performance targets of MRTT by ensuring that the annual performance targets for each Programme are set and achieved • Review the Programmes targets as per training needs and demand of the Province • Evaluate the Performance of all Managers reporting to the Position • Set and achieve Financial targets for MRTT by initiating, negotiating and source additional funds for training and development initiatives of MRTT by way of ensuring the Public Private Partnerships are entered into • Initiate, Negotiate and source donor funding from Industry and Commerce funding • Manage MRTT operations by ensuring that operational systems are in place to support MRTT strategy, the institution has updated policies and procedures, the employees are productive at each set performance standard, compliance with Corporate Governance regulations as amended from time to time, the implementation of Corporate strategy, the implementation of the Mpumalanga Innovation and Skills Hub, training & development of Senior Management and Staff take place in the organisation • Instill good governance within MRTT and ensure compliance with corporate governance regulation as amended from time to time • Take control over and manage the institution and ensure full compliance with objectives of the Companies Act, Public Finance Management Act, Skills Development Act, Constitution of the Republic of South Africa, King IV and other governing legislation • Manage the finance of the Institution in line with Public Finance Management Act, and the prescripts of the National Treasury where applicable • Submit management reports to all stakeholders, i.e. Board of Directors, Department of education, etc.

**Mpumalanga Regional Training Trust is an equal opportunity and affirmative action employer. Woman and people living with disabilities are encouraged to apply.**

**Applicants are required to complete the prescribed MRTT Application Employment Form for Employment available from the entity's website ([www.rtrtrust.co.za](http://www.rtrtrust.co.za))**

**Individuals who meet the above requirements and are interested in the position should forward their detailed CV's together with an application form, certified copies of qualifications, ID and driver's license to:**

The Chairperson of the Board  
Mpumalanga Regional Training Trust  
Private Bag X7288  
Witbank  
1035

or hand delivered to

Suit No. 08 Bureau de Paul  
Corridor Crescent  
Route N4 Business Park  
Ben Fleur Ext 11  
Witbank  
1035

Or

**Email: [recruitment1@rtrtrust.co.za](mailto:recruitment1@rtrtrust.co.za)**

**Enquiries: Mr NS Mabena – Acting HR Manager**

**Tel: (013) 656 0857/(013) 656 0875**

**NB:** Failure to submit the required documentation will lead to the disqualification of candidates. Applicants with foreign qualifications must attach SAQA verifications. The recommended candidate will undergo comprehensive reference checks which include qualification verification, credit, criminal and other relevant checks. Competency assessment will be conducted for recommended candidates.

**Closing date: 17 December 2021**

No applications received after the closing date shall be considered. Communication will only be entered into with shortlisted candidates. If you do not receive correspondence within 30 days from closing date, you should consider your application to be unsuccessful.

**Mpumalanga Regional Training Trust reserves the right not to make an appointment.**



MPUMALANGA REGIONAL  
**TRAINING**  
TRUST

Empowerment Through Training